

MINUTES: February 22, 2024

**MEETING: Daytona State College
District Board of Trustees**

**PLACE: Daytona State College's
Daytona Beach Campus
Wetherell Center (Bldg. 100), Room 402L
1200 W. International Speedway Blvd.
Daytona Beach, Florida**

**PRESENT: Dr. Thomas LoBasso, Corporate Secretary/President
Dr. Randall Howard, Chair
Bob Lloyd, Vice Chair
Randy Dye
Lloyd Freckleton
Kelly Kwiatek
Garry Lubi**

Board Workshop began 1:00 p.m.

The workshop consisted of a tour of the School of Digital Media Production program.

Board Meeting began 2:00 p.m.

I. CALL TO ORDER

Dr. Howard called the meeting to order at 2:00 p.m.

II. PLEDGE OF ALLEGIANCE

Conducted the Pledge of Allegiance.

III. ROLL CALL

All trustees were present.

IV. PUBLIC PARTICIPATION

Dr. Howard inquired if there were any members from the public that requested time to appear before the Board. No requests received.

V. CONSENT AGENDA

- A. Approval of 1/18/24 Board Meeting Minutes
- B. Approval of Agreement
- C. Approval of Agreements - Affiliation
- D. Approval of Budget Amendments
- E. Approval of Deletion of Inventory Items
- F. Approval of Grant Applications
- G. Approval of Human Resource Recommendations

Dr. Howard pulled Item V.F. Approval of Grant Applications so it can be voted on separately.

MOTION: The District Board of Trustees approve the remainder of the Consent Agenda. Motion carried unanimously.

MOTION: (Lloyd/Freckleton) The District Board of Trustees approve item V.G. Grant Applications. Motion carried with Ms. Kwiatek recusing* herself.

**Ms. Kwiatek is employed by Halifax Health. Form 8B has been completed and made an official part of the minutes as Supplemental A: 2/22/24.*

VI. INFORMATION ONLY

A. Agreements

The above item does not require Board approval because these specific agreements fall below the Category IV threshold (\$195,000). Presented as information only.

B. Surplus Donations

The above item is reported to the Board as information only.

VII. TIME RESERVED/PRESIDENT

A. President's Update

Dr. LoBasso shared he attended the Daytona Regional Chamber's Annual Meeting with guest speaker and Daytona State alum Brian Kelly. The College hosted, in partnership with CareerSource, the Alliance4 event where people from business and industry attend and participate in roundtable discussions which helps the College determine if any programmatic changes should be taken into consideration. He toured the Deltona Building 2 construction project and commented how it is going to be a really nice facility for that campus. The building will have a bookstore with grab-n-go food and a student lounge. He explained with all the discussion around Artificial Intelligence (AI) the College created an AI Governance Council which is comprised of two major components - academics and operations. This is in preparation for what is coming and how it can be used as a tool. He shared some of the recognitions the College has achieved recently:

- U.S. News & World Report – increased in all three categories.
 - Ranked 28th in the nation for offering the Best Online Bachelor's Programs. 12th straight year DSC ranked among best in the nation for Online Bachelor's programs. DSC is again the top-ranked non-university public state college in the US.
 - Ranked 18th in the nation for the Best Online Bachelor's Program for Veterans.

- Ranked 124th in the nation for Best Online Bachelor's Business Program.
- Forbes Advisor Ranks DSC Among the Nation's Best Online RN-BSN Programs in new Top 10 List.
- Nursing NCLEX Pass Rates (99.1%) ranked best in state. The state average is in the 70s.

VIII. FINANCE

A. Executive and Financial Summary Report as of 1/31/24

Mr. Cass presented the financial report as of January 31, 2024. Information reviewed included Fund 1 Operating Revenue and Expenses, Carry Forward Funds, Comparison of Actual Revenue Received to Budgeted, Three-Year Analysis of Tuition and Fees, Comparison of Actual Expenses to Budgeted Costs, and Major Capital Projects Funding. He provided a recap of Major Project Funding which includes 12 major projects with an estimated cost of \$38.1 million.

B. ACH/Wire Transfers/Checks Issued Greater Than/Equal to \$50,000

Mr. Cass presented as information.

Mr. Cass introduced Mr. Allen Masters, Associate Vice President of Facilities Planning.

IX. FACILITIES

A. Approval of Construction Management at Risk Contract DeLand Campus Tactical Training Pavilion, P.T. Course and Driving Pad

Mr. Masters reviewed and presented for approval.

MOTION: (Freckleton/Lloyd) The District Board of Trustees approve the contract for Construction Management at Risk Services with Charles Perry Partners, Inc. for the DeLand Campus Tactical Training Pavilion, P.T. Course and Driving Pad Project in the amount of \$17,500. Motion carried unanimously.

B. Approval of Final Completion and Final Payment DeLand Campus Building 6A & 6B Air Handler Unit Replacement

Mr. Masters reviewed and presented for approval.

MOTION: (Lloyd/Freckleton) The District Board of Trustees approve the final payment and release of retainage for the DeLand Campus Bldg. 6A & 6B Air Handler Unit Replacement project in the amount of \$473,286.64 be made to Ferran Services & Contracting, Inc. Motion carried unanimously.

C. Approval of Architect Continuing Services Contracts

Mr. Masters reviewed and presented for approval.

MOTION: (Lloyd/Kwiatek) The District Board of Trustees renewing the Architect Continuing Services contracts with DJdesign Services, Inc.; Houseman Architecture, LLC; and KMF Architects for one (1) year. Motion carried unanimously.

X. TIME RESERVED/CONSTITUENT HEADS

Reports were presented by Gael Vitalien, Student Government Association President; Enaris Inman, Administrators Council President; Jon Pinney, Career Employees Association President; Paul Capps, Faculty Senate President and Gina Clark, Professional Council President.

XI. TIME RESERVED/BOARD CHAIR

A. Board Chair's Update

Dr. Howard stated he will be bringing forward changes to Dr. LoBasso's deferred compensation plan next month. He'll be asking College Counsel to assist in drafting and gathering benchmark data. He shared the plan was written long ago and needed updating. He shared of Embry-Riddle Aeronautical University's (ERAU) accomplishment with today's rocket launch. ERAU will be breaking three world records: first university designed student-built project to land on the moon; first use of Wi-Fi on the moon surface; and first third-party picture of the Lunar landing. He appreciated the nursing pass rate as he had graduates assisting him during his recent hospital visit. He stated the legislative session is underway and asked trustees to promote the College's funding priorities and applaud the efforts of the College when they're meeting with others. He reviewed the online ranking and how the College is going up against universities is very impressive to have done this twelve years in a row and thanked everyone for their role in this achievement. He enjoyed attending the basketball games and shared the student athletes represent the College well both on and off the court.

B. Board Professional Development Opportunities

Developmental opportunities were provided in the agenda as information.

XII. TIME RESERVED/BOARD MEMBERS

Comments were shared by the trustees.

XIII. ADJOURN - Meeting adjourned at 2:49 p.m.