



DAYTONA STATE COLLEGE
**HOUSING
CORPORATION**

Board of Directors
Friday, July 23, 2021, 9 a.m.
President's Board Room, 4th Floor Wetherell

In Attendance: Erik D'Aquino, Julie Hewitt, Garry Lubi – Chair

Staff Attendees: Thomas LoBasso, Brian Babb, Marty Cass, Tim Norton, Chris Wainwright

I. Call to Order

Chair Garry Lubi called the meeting to order at 9:03 a.m.

II. Approval of Minutes – March 25, 2021

Julie Hewitt motioned for approval, Erik D'Aquino seconded, and the motion carried.

III. Public Participation – None Requested

IV. Reports

- a. **Construction Update** – Chris Wainwright provided a thorough update on construction underway for the Student Residence Hall, including 1) that the project is on track or a bit ahead of schedule, and 2) on budget with no additive change orders at present.
- b. **Financial Summary** – Marty Cass reviewed the financial statements for the year ending June 30, 2021, and reported on the audit, which is nearing completion.
- c. **Operations Planning** - Tim Norton reported that the Student Housing Planning task force meets weekly to review each as aspect of the operations of the facility. All plans are on schedule, including release of the student application for housing to be released in mid-September.

V. For Review and Approval

- a. **Annual Certification Agreement between Daytona State College & the Daytona State Housing Corporation** – The agreement, prepared by the Vice President/CFO of the College, was reviewed and recommended for approval (Addendum 1).
Julie Hewitt motioned for approval, Erik D'Aquino seconded, and the motion carried.
- b. **Lease Rates for 2022-2023** – Tim Norton presented the recommended Student Residence Hall Fee schedule for the academic year 2022-2023 (Addendum 2).
Garry Lubi motioned for approval, Erik D'Aquino seconded, and the motion carried.

VI. Adjournment

Julie Hewitt motioned for adjournment, Erik D'Aquino seconded, and the motion carried at 10:02 a.m.

APPROVED – September 23, 2021



Erik D'Aquino, Secretary