

MINUTES: August 21, 2025

MEETING: Daytona State College
District Board of Trustees

PLACE: Daytona State College's
Daytona Beach Campus
Wetherell Center (Bldg. 100), Room 402L
1200 W. International Speedway Blvd.
Daytona Beach, Florida

PRESENT: Dr. Thomas LoBasso, Corporate Secretary/President
Dr. Randall Howard, Chair
Bob Lloyd, Vice Chair
Randy Dye
Kelly Kwiatek
Nellie Lupoli

ABSENT: Garry Lubi

Board Meeting began at 2:02 p.m.

I. CALL TO ORDER

Dr. Howard called the meeting to order at 2:02 p.m.

II. PLEDGE OF ALLEGIANCE

Conducted the Pledge of Allegiance.

III. ROLL CALL

Mr. Lubi was absent. All the other trustees were present.

IV. PUBLIC PARTICIPATION

Dr. Howard inquired if there were any members from the public that requested time to appear before the Board. No requests received.

V. ELECTION OF OFFICERS

A. Election of Officers

Dr. Howard turned the meeting over to Dr. LoBasso to conduct the election of officers.

MOTION: (Dye/Kwiatek) That the District Board of Trustees re-elect Dr. Randy Howard as Chair. Motion carried unanimously.

Dr. LoBasso turned the meeting back over to Dr. Howard to conduct the election of the Vice Chair.

MOTION: (Kwiatek/Lupoli) That the District Board of Trustees re-elect Mr. Bob Lloyd as Vice Chair. Motion carried unanimously.

VI. CONSENT AGENDA

- A. Approval of 6/12/25 Board Meeting Minutes
- B. Approval of Agreements
- C. Approval of Agreements - Affiliation
- D. Approval of Budget Amendments
- E. Approval of Deletion of Inventory Items
- F. Approval of Grant Applications
- G. Approval of Human Resource Recommendations

MOTION: The District Board of Trustees approve the Consent Agenda. Motion carried unanimously.

VI. INFORMATION ONLY

A. Agreements

The above item does not require Board approval because these specific agreements fall below the Category IV threshold (\$195,000). Presented as information only.

B. Surplus Donations

The above item is reported to the Board as information only.

VII. TIME RESERVED/PRESIDENT

B. President's Update

Dr. LoBasso shared the revised budget has finally passed the legislature. He attended a second meeting with a prospective aerospace company that is looking to come to Florida and hopes to hear something soon on their decision. Thanked Dr. Howard for attending the Foundation Audit Exit Conference and how it was again a good clean audit. He attended Bob Davis' funeral and shared what a loss this was and how he was a great trustee and colleague. Natasha Powell, former SGA President, returned to the country and visited the College. He and a few of the trustees were able to give her a personalized graduation ceremony before she left. Fall sports will begin soon and a lot of teams are having pre-season matches. He stated Daytona State was recognized at the Volusia County Economic Development's quarterly breakfast meeting for its contributions to economic development. He explained this week is Fall Planning week which was kicked off by a college-wide Welcome Back event, followed by a series of workshops for faculty and staff to attend.

A. Presentation of Resolution of Appreciation

Dr. LoBasso invited Mr. Lloyd Freckleton to join him and thanked him for his service, friendship and leadership over the years. Mr. Freckleton's term on the board ended July 31, 2025. Dr. LoBasso read the following Resolution of Appreciation into the minutes.

Whereas, Lloyd J. Freckleton has been a valued and trusted member of the Daytona State College District Board of Trustees since 2011; and

Whereas, he has served with distinction and integrity as a trusted representative of the Board, as Vice Chair from August 2013 to August 2014, and as Chair from August 2014 to August 2015; and

Whereas, he has been a longtime friend and advocate of Daytona State College and the Volusia/Flagler County area, recognized for his integrity and contributions to the College, the community, and the state in general; and

Whereas, through his work on the District Board of Trustees he has championed access to education for everyone; and

Whereas, under his leadership, Daytona State College expanded opportunities for students with world-class facilities such as the Soccer Stadium, the Classroom Building at the Flagler/Palm Coast Campus, the L. Gale Lemerand Student Center, the Student Residence Hall, the Classroom Building at the Deltona Campus and the Law Enforcement Academy facilities at the DeLand Campus; and

Whereas, he has supported the mission of the College to provide access and emphasize academic success for all students; and

Whereas, he has supported access to and expansion of bachelor's degrees in Engineering Technology, Nursing, Information Technology, Accounting and Cardiopulmonary Sciences; and

Whereas, he has committed to safeguard the affordability of a college education in Florida, with a commitment to preserve the integrity of the state's 2+2 system; and

Whereas, he is one of the biggest fans of Daytona State College Athletics programs and was often seen in the stands cheering our student-athletes on; and

Whereas, he will forever be a lifelong friend of Daytona State College and the Florida College System.

Now Therefore, Be It Resolved that this Resolution of Appreciation for Lloyd J. Freckleton be read into the official minutes of the August 21, 2025 meeting of the Daytona State College District Board of Trustees and that a signed copy of this document be presented at this time.

Mr. Freckleton shared it has been 14 years that he has sat at the Board table and carried out the work as a trustee, which he loved doing. He shared it was time to leave and knows the College is in a better place today, thanks to the leadership. He appreciated the support of the employees that carried out the mission of such a great institution. He will always be a supporter of Daytona State and looks forward to reading about the College and attending the athletic events.

IX. FINANCE

A. Financial Update

Mr. Marty Cass, Vice President of Finance, explained there is not a full financial report in the month of August because staff are still working to close out the prior fiscal year. He explained the College's financial audit will be getting underway and there will also be a Bright Futures audit this year, where they will look at the last two years. The DSC Housing Corporation just completed its audit and will hold an audit exit conference in September.

He shared at the June meeting the Board approved transfers up to a certain threshold and reported that the final transfers amounted to the following:

Fund 1 to Fund 3 – transferred the full \$2 million
Fund 1 to Fund 7 – transferred the full \$5 million

He reviewed the College's budget compared with the State approved budget for Funds 1,2 and 7; and comparison of Fund 1 Revenues.

B. Approval of Revised 2025-2026 Annual Budget

Mr. Cass explained the budget has been revised to reflect the finalized numbers from the state approved budget.

MOTION: (Lupoli/Dye) The District Board of Trustees approve Daytona State College's Revised Annual Operating Fund 1 Budget, Fund 7 Capital Outlay Budget for Fiscal Year 2025-2026. Motion carried unanimously.

Personnel Costs	\$82,247,699
Current Expense	\$24,409,605
Capital Outlay	\$1,355,231
Total:	\$ 108,012,535

C. ACH/Wire Transfers/Checks Issued Greater Than/Equal to \$50,000
Mr. Cass presented as information.

X. FACILITIES

A. Approval of Final Completion and Final Payment DeLand Campus Indoor Firing Range
See motion under X. C. for approval.

B. Approval of Final Completion and Final Payment Flagler/Palm Coast Campus Bldg. 1 Amphitheater Improvements
See motion under X. C. for approval.

C. Approval of Final Completion and Final Payment New Smyrna Beach/Edgewater Campus Bldg. 1 & Bldg. 2 Roof Restoration
Mr. Allen Masters, Associate Vice President, Facilities Planning, presented the Final Completion and Final Payment requests, Items A-C for approval.

MOTION: (Lloyd/Kwiatek) The District Board of Trustees approve the Final Completion and Final Payment for the following projects. Motion carried unanimously.

- Charles Perry Partners, Inc. - \$387,105.31
DeLand Campus Indoor Firing Range
- D.E. Scorpio Corp. – \$153,797.83
Flagler/Palm Coast Campus Building 1 Amphitheater Improvements
- Weatherproofing Technologies Inc. - \$2,834.60
New Smyrna Beach/Edgewater Campus Buildings 1 and 2 Roof Restorations

D. Approval of Revised Capital Improvement Program (CIP) 2026-2027 through 2028-2029

Mr. Masters explained the College did not get the full funding for the Aircraft Airframe/Power Plant project, so the funding has been revised to reflect this change.

Priority/Project	2026-27	2027-28	2028-29
N/A - Maintenance & Repairs	\$12,340,000	\$15,635,000	\$16,680,000
1 - Aircraft Airframe/Power Plant - Daytona	\$12,251,578		
2 - Aerospace Technology, Avionics, HVAC and Welding Technology – NSB/Edgewater	\$19,459,761		
3 - Art Engineering, Commercial Photography, Digital Media, Photographic Technology & Creative Workforce Training Daytona	\$62,514,914		
4 - Welding & Advanced Welding Expansion at ATC	\$14,791,587		

MOTION: (Lupoli/Kwiatek) The District Board of Trustees approve the request for additional State funding in the amount of \$12,251,578 and the amended Capital Improvement Plan for 2026-2027 submittal to the Division of Florida Colleges and the Florida Department of Education. Motion carried unanimously.

E. Approval of Daytona Campus Health & Science Hall (Bldg. 320) Building Envelope Repairs

Mr. Masters reviewed and presented for approval.

MOTION: (Lupoli/Lloyd) The District Board of Trustees approve the selection of Western Specialty Contractors for the Daytona Campus Health Sciences Hall (Bldg. 320) Building Envelope repairs project in the amount of \$797,379 with a total project budget of \$850,000 utilizing Fund 7 Renovation and Remodel funds, which the Board has previously designated for such use. Motion carried unanimously.

F. Approval of News-Journal Center Building Envelope Repairs

Mr. Masters reviewed and presented for approval.

MOTION: (Lloyd/Kwiatek) The District Board of Trustees approve the selection of Western Specialty Contractors for the Daytona Campus News-Journal Center Building Envelope repairs project in the amount of \$501,616 with a total project budget of \$525,000 utilizing Fund 7 Renovation and Remodel funds, which the Board has previously designated. Motion carried unanimously.

G. Approval of Delivery Order Contractor Selection Final Rankings

Mr. Masters explained the College received twelve applicants and of those seven firms were interviewed and selected. These contractors are used for construction projects that do not exceed \$4 million.

MOTION: (Lupoli/Kwiatek) The District Board of Trustees approve the following firms for Delivery Order Contractors and direct the President or his designee to enter into agreements, pursuant to the provisions of Florida Statute s.287.055 for these services. Motion carried unanimously.

- Bomar Construction, Inc.
- Canaveral Construction Co., Inc.
- Charles Perry Partners, Inc.
- Ovation Construction Co., LLC
- Scorpio Construction
- Welbro Building Corp.
- Williams Company Building Division, Inc.

XI. TIME RESERVED/CONSTITUENT HEADS

Reports were presented by Antonio Valley, SGA President; Rachael Dougherty, Administrators Council President; April Brunning and Jon Pinney, Co-Chairs for Career and Professional Employee (CAPE) Council; and Dr. LoBasso shared Dr. Karen Braley, Faculty Senate President, reported Faculty Senate has not met and looked forward to introducing herself at the next meeting.

XII. TIME RESERVED/BOARD CHAIR

A. Board Chair's Update

Dr. Howard welcomed the new constituent heads and shared what a valuable role they play in leading their constituent groups to be involved and engaged. He shared how touched Natasha Powell was for the graduation ceremony they held to honor her achievement. He thanked Mr. Cass and his Finance team for the great audits. He commented on healthcare costs which is a large budget item and something to pay attention to. He shared the Association of Florida College will be re-establishing a Council of Trustees and will be attending a virtual meeting to hear more about it.

B. Board Professional Development Opportunities

Developmental opportunities were provided in the agenda as information.

XIII. TIME RESERVED/BOARD MEMBERS

Comments were shared by each of the trustees.

XIV. ADJOURN

Meeting adjourned at 2:54 p.m.