

EXCUSED ABSENCE FORM

Student's Name: _____

Grade: _____

Date of Requested Absence: ___ / ___ / _____

Is this an ongoing activity? *(Please check one)*: ___ yes ___ no

IF yes, please provide an estimated end date: ___ / ___ / _____

Reason for Absence:

- Sports Activity *(athletic coach must submit letter with confirmed excused absence)*
- School Club/Organization Activity *(school leader must submit letter with confirmed excused absence)*
- Other: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Parent/Guardian e-mail: _____

Parent/Guardian phone: (_____) _____ - _____

Additional Notes:
