



Student Employment Office Only

\$13.00 per hour

Department Only

Department: IT Tech Support

Campus: Daytona, ATC, Flagler, New Smyrna, DeLand, Deltona

Funding:

- FWS
- IWS
 - Cost Center: **6310110**
 - Cost Center Manager: David Tatum

Hours Per Week: Up to 20

Days Needed: Monday Tuesday Wednesday Thursday Friday

Times Needed: Monday-Friday 8:00am – 5:00pm

Supervisor: Amanda Bolton or Justin Martens

Method of Contact:

- Call: (386) 506-3616 (Amanda Bolton) or (386) 506-3898 (Justin Martens)
 - Email: amanda.bolton@daytonastate.edu or justin.martens@daytonastate.edu
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Job Title: IT Field Tech Work Study

Purpose of Job: Assist Field Technicians with maintaining, troubleshooting, and installing computer equipment and perform related office duties.

Duties/Responsibilities:

- Trouble-shoot/repair computers, printers, monitors, and related computer operating systems.
- Interact with DSC's administrators, faculty, and staff to assure prompt delivery of services and respond to needs under supervisors' guidance.
- Commute to different locations within the main campus and to College's branch campuses (for: removal, replacement/setup/configuration, and/or storage of computer/software) as needed.
- Assist Manager and Supervisors with other duties relevant to the position as needed.
- Report as needed to Supervisor on any Information Technology related issues that may arise.

Job Qualifications:

- Pursuant of a degree in any Computer Technology field.
- Advanced knowledge of computers, latest desktop software, operating systems, web browser software, and hardware. Some networking experience is helpful.
- Have basic computer skills with knowledge of taking components out of computer, and troubleshooting/diagnosing the troubled part.
- Must be able to communicate well with students and staff.
- Must have the ability to understand oral and written instructions without hesitance.
- Ability to lift 50+ pounds when required.
- Reliability is a must!

Requirements:

- Resume
- Current semester class schedule
- References