

# Student Employment Job Description pg. 1

Student Employment Office Only

\$13.00 per hour

### **Department Only**

**Department: MCCMEA - School of Digital Media Production** 

Campus: Daytona

**Funding:** 

Federal Work Study (FWS) ⊠

Hours Per Week: Up to 20

**Days Needed:** Monday ⊠ Tuesday ⊠ Wednesday ⊠ Thursday ⊠ Friday ⊠ Saturday

**Times Needed:** Mon. - Sat. 8:00am - 8:00pm

**Supervisor: Brad Moody** 

**Method of Contact:** 

Email: Bradley.Moody@daytonastate.edu

Job Title: MCCMEA - School of Digital Media Production Assistant

### **Purpose of Job:**

The Student Technical Assistant is a dynamic role aimed at enhancing the educational experience through technical support in various creative fields. This includes assisting faculty with demonstrations, supporting full-time staff in operational areas, and providing specialized assistance in areas of photography, digital video, interactive design, and graphic design.

### **Duties/Responsibilities:**

- 1. Classroom Support: Aid faculty with technical demonstrations and presentations, and assist students with technical issues in the classroom.
- 2. Print Lab and Stock Room Assistance: Collaborate with full-time staff in the Print Lab and Stock Room, ensuring efficient operation and resource availability.
- 3. Mac Lab Support: Provide support in Mac Labs, handling software and technical queries, with a focus on creative applications.
- 4. Specialized Technical Support: Offer expertise in photography, digital video, interactive design, and graphic design, including knowledge of relevant industry-standard software and hardware.
- 5. Tutorial Sessions: Conduct instructional sessions for students in the use of Adobe CC, DaVinci Resolve, and other relevant software and hardware in the fields of photography, digital video, and design.



## **Student Employment Job Description pg. 2**

### Job Qualifications:

- Demonstrated ability to work effectively under stressful situations.
- Exceptional organizational skills and self-starter mentality.
- Capability to work independently and professionally.
- Must have completed relevant courses in photography, digital video, interactive design, or graphic design.
- Proficient in industry-specific software and hardware, particularly Adobe Creative Cloud (CC) and DaVinci Resolve.
- Physical ability to lift and move items up to 75 pounds.
- Active role, primarily non-desk-based.

#### **Requirements:**

- Resume detailing relevant experience and skills, particularly in photography, digital video, interactive design, and graphic design.
- Current semester class schedule

### **Apply Here!**

- Download the application
- Complete application
- Save
- Submit via email to the supervisor listed in the form
- You can also deliver in person to Main Daytona campus, Bldg. 300, Room 109