Student Employment Job Description



Student Employment Office Only

\$13.00 per hour

Department Only

Job Title:	Science Lab Assistant
Contact Info:	Email: <u>Suzanna.Mohamed@DaytonaState.edu</u> Phone: (386) 785-2057
Contact:	Ms. Suzanna Mohamed
Times Needed:	8am to 4:30 pm (Flexible)
Days Needed:	Monday through Friday (Flexible)
Hourly Wage:	\$13.00
Hours Per Week:	up to 10
Funding:	Federal Work Study (FWS) or Institutional Work Study (IWS)
Campus:	Deland Campus
Department:	Biological & Physical Sciences

Purpose of Job: To assist in the preparation, set-up, and clean-up of science labs and prep areas.

Duties/Responsibilities:

- Assist with preparation, set-up, and proper clean-up of materials and equipment used in science labs
- Keep classrooms and lab prep areas clean and organized
- Restock consumable items in the labs
- Wash lab glassware and properly dispose of biowaste
- Assist in the care of live specimens such as plants, protists, and bacteria
- Maintain inventory of lab supplies and materials
- Report any problems in the science labs to the Lab Coordinator or a faculty member
- Assist with the following disciplines: Biology, Chemistry, Anatomy/Physiology, and Microbiology

Job Qualifications:

- Must be able to work under stressful situations
- Must have strong time management skills
- Must be able to work with chemicals and live specimens
- Must be able to follow oral and written instructions precisely
- Must be computer literate
- Must be able to work independently, effectively, and professionally

Requirements:

• Resume