



Student Employment Office Only

\$13.00 per hour

Department Only

Department: School of Cosmetology

Campus: Daytona

Funding: Federal Work Study (FWS)

Hours Per Week: up to 20 per week

Hourly Wage: \$13.00

Days Needed: Monday through Thursday (Flexible)

Times Needed: **Daytona campus:** 9AM to 9:30PM (Flexible hours within this time frame)
Deltona campus: 9AM- 3PM (Flexible hours within this time frame)

Contact: Dee Gay

Contact Info: Phone: (386) 506-4452

Job Title: Assistant Lab Technician – Cosmetology and Barbering

Purpose of Job: To assist the Department Chair, faculty, students, and staff with all aspects of duties related to classroom and lab equipment operations, cleanliness, and safety.

Duties/Responsibilities:

- This position will provide support for Department Chair, faculty, staff and students for the assigned laboratories, classrooms, Salon area, and general areas throughout the building.
- Individual will be responsible for assisting with lab and classroom equipment operation, maintenance of lab equipment, cleaning, and stock/inventory supplies.
- Individual will assist in safe operation of lab equipment in compliance with College rules and guidelines; assist in periodically monitoring students and lab activity for any safety/security violations and reports issues to supervisor.
- Individual will be preparing and setting up labs for coursework as requested by department Chair, faculty, and staff, and clean and checks labs/classrooms and equipment to ensure optimal functioning.

Job Qualifications:

- Must have good communication and organizational skills
- Comfortable working around students, faculty/staff, and the public
- Must be able to work independently, effectively, and professionally

Requirements:

- Personal Interview